



**Religious Education Registration
May 2009**

The Religious Education Committee suggested that registrations be mailed in May in order to facilitate the placement of the children and recruiting of catechists. For the past 2 years as many as ½ of the families mailed in registrations 2 or more weeks past the due date. “Early bird” registration by June 30, 2009 will benefit you and enable our staff to serve you better. And just imagine the peace of mind that will be yours in August, when you are shopping for school supplies.

Important Dates:

Opening Sessions – Parents, please accompany your child.

- Sunday, Sept. 20 10:15 – 11:30 A.M. grades 1 – 6 Church

Regular Classes

Grades 1 - 6

- Sunday, Sept. 27 10:15– 11:30 A.M. OLL School

- Sunday, Oct. 4

Pre-K & Kindergarten

9:00 A.M. OLL School

Sacramental Preparation: Reconciliation & Eucharist

- Monday, Sept 28 **Parent Orientation Meeting, Parent attendance REQUIRED**
6:15 P.M. Parish Hall

Children who are 2nd grade or older may prepare for the Sacraments of Reconciliation (Penance) and Eucharist (Holy Communion). Please complete the Sacramental Registration Form enclosed.

Please regard your registration form as a class confirmation for the day and time you requested. You will be contacted only if we are unable to honor your placement request.

There are two fee schedules based on time the registration forms are received in the parish office:

May – June 30, 2009		July 1 – September 1, 2009	
1 child	\$ 50.00	1 child	\$ 85.00
2 children	100.00	2 children	170.00
3 children	130.00	3 children	200.00
4 children	130 Last one free!	4 children	200.00 Last one free!

Catechists – person(s) responsible for preparing lessons and teaching classes --- **Fee waived**

Catechist Assistants – persons who assist catechists with such tasks as calling parents, preparing materials for crafts, setting up before class and cleaning up after class, and any tasks the catechist may request --- **Half of fee waived.**

Enclosures:

Please complete and return the forms to the Religious Education Office by June 30, 2009.

We will honor placement requests provided you register by June 30.

1. RE Registration form
2. Archdiocesan student emergency information & procedure form - 1 per child
3. Parent Volunteer sheet
4. Calendars for the Religious Education & Sacramental Preparation Programs
5. Sacramental registration

Registration forms may be downloaded from web site at: www.ollparish.com.

Click on Ministries. Religious Education is the 2nd ministry listed. Please download the complete registration packet enumerated above.

Note Carefully

When signing up the 3, 4, & 5 year olds for class, please remember Sept.1 is the age cut off date. For example a child must be 3 years old by September 1 in order to enroll in the class. The same applies to 4 year olds for Pre-K and 5 year olds for Kindergarten.

Archdiocese of Portland
Our Lady of the Lake
Student/Youth Emergency Information and Procedure Form
2009 - 2010

Youth Last Name	Youth First Name	Home Phone
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Address _____ City _____ State _____ Zip _____
 School Attending _____ Grade Level _____
 Parent(s)/Guardian(s) _____
 Person with whom youth is living _____

In case of illness, accident or emergency to the youth named above, the Archdiocese of Portland, and its representatives are authorized to proceed as indicated below. *(Thoroughly complete the following information and **number** each item in the order of desired action you wish us to take).*

- No. ___ Contact _____ Day phone _____ Other phone _____
 No. ___ Contact _____ Day phone _____ Other phone _____
 No. ___ Contact _____ Day phone _____ Other phone _____
 No. ___ Contact Family Physician _____ Phone _____
 No. ___ Take Youth to Nearest Emergency Hospital _____
 No. ___ Other _____

Medical History/Information

Date of Birth _____
 Last Tetanus immunization or booster date _____
 Allergies (food, drugs, insects, etc.) _____
 Current medication (state name, dosage, reason, time, and physician) _____

Please note any injuries, recent surgery, prolonged illness, corrective lenses or special health problems that would help emergency personnel care for your child, or which may require special attention.

Please indicate any disabilities _____

Name of Medical Insurance Company _____
 Group or ID Number _____

I authorize the Archdiocese of Portland and its representative to use their judgment in determining emergency care and procedures for my child. I also understand and agree that the Archdiocese assumes no financial obligation for expenses incurred in carrying out emergency procedures and/or emergency transportation.

 Parent/Guardian Signature Date

**Our Lady of the Lake Parish
Religious Education Calendar 2009--10**

9/20	Opening of RE: Parents /Children, meet in Church, 10:15, Go to school at 10:35 a.m.	
9/27	RE Class	
10/4	Opening of Preschool & Kindergarten	
10/4	RE Class	
10/11	RE Class	
10/18	RE Class	
10/25	RE Class	
11/1	RE Class	
11/8	RE Class	
11/15	RE Class	
11/22	RE <i>Called to Protect for Children</i>	
11,29	Advent Festival, 4:00 - 5:30 p.m., Parish Hall	NO RE
11/30	Advent Festival 5:30 – 8:00 p.m., Parish Hall	NO RE
12/6	RE Class	
12/13	RE Class	
12/20	RE Class	

12/21 – 1/5 CHRISTMAS BREAK

1/3	Catechist In-service	NO RE
1/10	RE Class	
1/17	<i>MLK Observance</i>	NO RE
1/24	RE Class	
1/ 31	RE Class	
2/7	RE Class	
2/14	<i>Presidents' Day Observance</i>	NO RE
2/16	Mardi Gras (Tuesday) 5:30 – 7:15 p.m., Parish Hall	
2/17	ASH WEDNESDAY – consult parish bulletin for Mass schedule	
2/21	RE Class	
2/28	RE Class	
3/7	RE Class	
3/14	RE Class	

3/21-28 SPRING BREAK - Passion Sunday 3/28

4/4	EASTER	NO RE
4/11	RE Class	
4/18	RE Class	
4/25	Closing of RE and Catechist Appreciation	

5/1& 2 Celebration of First Holy Communion

**Our Lady of the Lake Parish
Religious Education Parent Volunteer Form**

*“If you give to others, you will be given a full amount in return. It will be packed down, shaken together, and spilling over into your lap. The way you treat others is the way you will be treated.”
Luke 6:38.*

This list provides an opportunity for every family to be involved in the religious education program. Your assistance is important to our program. Your involvement will also enrich your life. Thank you for your support.

Parent Name: _____ Telephone Number: _____

E-mail: _____

(Please Print Carefully)

Please Check all areas you are willing to assist:

Catechist:

- I am willing to TEACH
- I am willing to CO-TEACH
- I am willing to ASSIST in the classroom
 _____ Full Time _____ Part Time

Grade Level Preferred? (Please check options)

- 3 year olds Grade 1 Grade 4
- 4 year olds Grade 2 Grade 5
- Kindergarten Grade 3 Grade 6

- I am willing to SUBSTITUTE

Religious Education Office Assistants:

- Sunday during 9 o'clock Mass
- Sunday during class, 10:15-11:30AM

Other Volunteer Opportunities

See reverse side for detailed descriptions

- Catechist Appreciation
- Gym Supervisor (before class)
 Sept__ Oct__ Nov__ Dec__
 Jan__ Feb__ Mar__ Apr__
- Liturgy of the Word for Children
- General Office Assistant: mailings, copying, etc.
- First Communion Retreat
- Advent Festival
- Mardi Gras
- Vacation Bible School
- Special Talents _____

Please return all forms to:

Our Lady of the Lake Parish
 Attn: Sr. Janina Kokorowski
 650 A Avenue • Lake Oswego OR 97034
 Phone: 503-636-7687 • Web: www.ollparish.com
 E-mail: srjan@ollparish.com

Office Use Only

Date Received

Updated in Logos

Volunteer Position Descriptions

Catechist: an active parishioner; attends 4 training sessions; prepares weekly lessons; is able to arrive a minimum of 15 minutes in advance of class.

Co-Catechist: shares responsibility of teaching with partner.

Catechist Aide: assists with tasks assigned to her/him by the catechist such as collecting materials for crafts, set up, clean up of the classroom and whatever is helpful; attends Catechist training in September and the evaluation/planning meeting in May.

Religious Education Office Assistants: staff the RE office during class time & assist catechists with duplicating, locating materials, help with tasks in the office.

Catechist Appreciation/Closing Celebration: decorate tables in the parish hall; pick up flowers for the catechists; help with clean up after event. Last day of Religious Education.

Gym Supervisor for Sunday: supervise play in the gym after 9 a.m. Mass until 10:15; Monday 6:00 – 6:15 & collect play equipment after play

General Office Assistance: wide range of activities some of which require computer skills.

Liturgy of the Word with Children: children in grades 1 – 4 are dismissed at the beginning of the 9 a.m. Mass. Readings and explanation of the gospel are adapted to children. Facilitators are scheduled once a month. Excellent resources provided. Song leaders are needed too.

First Communion Retreat: assist with the preparation of the crafts, retreat Mass and refreshments; entails 1 meeting beginning in March.

Advent Festival: 1) set up crafts on tables, 2) prepare materials for Advent Wreath, 3) set up for refreshments on Sunday, and 4) clean up on Sunday and Monday. Knights of Columbus serve supper on Monday.

Mardi Gras: 1) set up crafts on tables in parish hall, 2) assist with decorating the hall and 3) clean up after event.

Vacation Bible School: planning meetings begin in February; entails 6 - 8 meetings; oversee assigned tasks e.g. registration, preparation of crafts, decorations, etc.

Special Talent: photography, newsletter editing, story telling, drama, musical instrument, videotaping, or whatever you can share with us.



S A C R A M E N T S



To: Parents of Children Preparing for the Sacraments of
Reconciliation and Eucharist

From: Sr. Janina Kokorowski

You are about to embark on one of the most gratifying spiritual journeys you will take with your child. Preparing a child for the sacraments is a time of sharing your faith with your child. It is a time of enriching and renewing religious customs in your home. It is a time for children enrolled in the parish school and religious education program to learn, pray and celebrate as one faith community, all following the same process for preparation for the sacraments.

The enclosed registration form is specific to the Sacraments. Please print clearly and exactly the name of your child as it appears on his/her baptismal certificate. The \$25.00 fee covers miscellaneous expenses connected with activities associated with Family Sessions and retreat for both sacraments.

Below is a description of the preparation process for the sacraments as implemented in our parish.

Parent Meetings

The first parent meeting will provide an overview of the entire process of preparation. The two subsequent parent meetings will focus on an adult understanding of the sacraments.

Family Sessions

Family sessions are designed for parents and children to work together on one or more of the sacramental symbols. These sessions provide an enjoyable experience while reinforcing a concept about the sacrament. It is very important that you accompany your son or daughter even if you have previously participated in the sessions with an older sibling. Your child needs you to assist him/her with the craft and to share in the discussion and prayer that follows.

Home Sessions

The home session consists of a conversation between the parent and the child after the lesson has been presented in the classroom. The conversation needs to include:

- 1) the scripture story
- 2) a review of the doctrine flowing from the scripture
- 3) prayer

Detailed information about home sessions will be addressed at the parent meetings.

Our Lady of the Lake Parish
SACRAMENT REGISTRATION FORM

— PLEASE PRINT LEGIBLY —

All information will be used for church records & certificates.

Student (Child) Information

Child's Full Name (as written on Baptismal Certificate):

First	Middle	Last
DOB: ____/____/____ <small>(MM/DD/YYYY)</small>	Age: ____ <small>(now)</small>	Grade in Fall: ____ Child attends: ____ <small>(in fall)</small> School

— CERTIFICATE REQUIRED —

*You **MUST** attach a copy of your child's Baptismal Certificate if **not** baptized at **OLL***

BAPTISMAL CERTIFICATE: Certificate from Church where child was Baptized attached: ____

My child was **Baptized at Our Lady of the Lake** on ____/____/____
(MM/DD/YYYY)
give exact or at least approximate date

Office Use Only

Bk: ____ Pg #: ____ Date: ____

Parent Information

Father's Legal Name: _____ Religion: _____

Mother's Legal Name: _____ Religion: _____

Mother's **Maiden** Name: _____

Address: _____

City, State, Zip: _____

Phone:(H) _____ (C) _____

E-mail: _____

Office Use Only

Date Received: _____

Baptism Form

Registration fees:

\$	Total fees owed
\$	Amt. Paid
\$	Balance due

Cash Check #: _____

Information to DRE: Non-Catholic?

Follow Up

New Family: _____

LOGOS updated: _____

Register Entry: _____

Fee Information

First Reconciliation & First Eucharist Fees.....\$25

Please enclose fees with this registration form.



650 A Ave
Lake Oswego OR 97034
503-636-7687
www.ollparish.com

Schedule for Reconciliation Preparation 2009

September 27	Introductory Lesson: Isa and Asha folk tale & follow up activity
September 28	<u>Parents Orientation Meeting</u> Overview of Reconciliation themes Parish Hall 6:30 – 8:00
October 4	Lesson 1: We Belong to God
October 11	Lesson 2: We Follow Jesus
October 12	<u>Parent Session: History of the Sacrament of Penance</u> Parish Hall 6:30 – 8:00
October 18	Lesson 3: We Listen to the Holy Spirit
October 19	<u>Parent Session: Theology of the Sacrament of Penance</u> Parish Hall 6:30 – 8:00
October 25	Lesson 4: We Are Sorry
November 1	Tour of the Reconciliation Room for RE Classes
November 8	Lessons 5: We Are Forgiven
November 15	Review of lessons, video
November 16	<u>Parents & Children</u> Monday 6:30 – 7:30 School & RE Church Role Play of Individual Confession & other activities
<i>November 22</i>	<i>Called to Protect for all RE Children--- mandated by the Archdiocese</i>
November 29	Parish Advent Festival: Parish Hall all sections Sunday 3:30 – 5:30
November 30	Parish Advent Festival: Parish Hall all sections Monday 5:30 – 7:30
December 6	Review & special session for children
December 13	Review & catechist choice
December 14	Parents & Children: Prayer Service Church 6:30 – 7:15
January 11	Parent Orientation Meeting: <u>Holy Communion</u> Parish Hall 6:30 – 8:00
May 1 & 2	Celebration of First Holy Communion

**Our Lady of the Lake Parish
First Eucharist Preparation
January – May 2010**

January 3	Catechist In-service: NO RE
January 10	<i>We Belong 1</i>
January 11	<u>Parent Orientation Session</u>: Parish Hall, 6:30 – 8:00 p.m.
January 17	MLK Observance NO RE
January 24	<i>Children: We Gather 2</i>
January 25	<u>Parent Session</u>, Parish Hall, 6:30 – 8:00 Liturgy of the Word
January 31	<i>Children: We Listen 3</i>
February 1	<u>Parent Session, Parish Hall</u>, 6:30 – 8:00 p.m. Liturgy of the Eucharist
February 7	<i>Children: We Give Thanks 4</i> Church Tour, Part I
February 14	Presidents' Day: NO RE
February 16, (Tuesday) Mardi Gras, 5:30 – 7:15 p.m.	
February 21	<i>Children: We Give Thanks continued</i>
February 22	<u>Parent & Child: Bread Baking</u>, Parish Hall, 6:30 – 7:30
February 17, ASH Wednesday	
February 28	<i>Children: Church Tour, Part II & practice for receiving Communion)</i>
March 8, 9	<i>Children: We Remember 5</i>
March 15, 16	<i>Children: Complete Lesson</i>
March 21 – 28 Spring Break	
April 1	Holy Thursday

April 4

EASTER

NO RE

April 10

**First Communion Retreat: 9 to Noon
Parents & Children**

April 11

**Review, *video, A Child's First Communion*
Practice receiving from the cup**

April 25

Closing of Religious Education

May 1

First Communion Rehearsals in Church
1. Vigil Mass rehearsal, 9:15 a.m.
2. 9 a.m. Mass rehearsal, 10:15 a.m.
3. 11 a.m. Mass rehearsal, 11:15 a.m.

May 1 & 2

Celebration of First Holy Communion:
5 p.m. Vigil Mass
9 a.m. Mass
11 a.m. Mass